



METROPOLITAN  
TRANSPORTATION  
COMMISSION

Joseph P. Bort MetroCenter  
101 Eighth Street  
Oakland, CA 94607-4700  
TEL 510.817.5700  
TDD/TTY 510.817.5769  
FAX 510.817.5848  
E-MAIL [info@mtc.ca.gov](mailto:info@mtc.ca.gov)  
WEB [www.mtc.ca.gov](http://www.mtc.ca.gov)

## *Memorandum*

TO: Administration Committee

DATE: February 3, 2010

FR: Executive Director

W. I. 1227

RE: Contract – Alameda-Contra Costa Transit District (AC Transit) Financial Review: TBD

On December 16, 2009, MTC adopted *Resolution 3831, Revised*, approving the reassignment of Congestion Mitigation and Air Quality (CMAQ) funds from the AC Transit Berkeley/Oakland/San Leandro Bus Rapid Transit project to implement restructured AC Transit operating services subject to the following conditions: (1) that AC Transit agrees to an independent comprehensive agency financial review; (2) that AC Transit agrees to an independent comprehensive subregional analysis of service effectiveness as part of the Transit Sustainability Project; and (3) that AC Transit will meet the eligibility requirements for CMAQ funding for the proposed operating expenses to the satisfaction of the Federal Transit Administration (FTA) or obtain the agreement of another transit operator to assist in the exchange of funds. AC Transit has agreed to these conditions.

On January 13, 2010, MTC issued a Request for Proposal (RFP) to select a firm to provide financial and management consulting services to support the comprehensive financial review. The financial review will consider cost control and revenue enhancement strategies to support AC Transit's long-term financial viability. This review, while sponsored by MTC, will be conducted in full consultation and partnership with AC Transit.

### **Proposal Evaluation**

In response to the RFP, staff received two responsive proposals. An evaluation panel consisting of MTC and AC Transit staff is reviewing the proposals based on the following criteria: individual and team expertise and experience providing financial and management consulting services, approach to completing the project, cost effectiveness, and communication skills.

Staff will present a recommendation to the Administration Committee meeting on February 10, 2010.

---

Steve Heminger

SH:CC

J:\COMMITTEE\Administration\2010 by Month\02 Admin FEB 2010\03\_AC Transit\_review\_Clevenger.doc

REQUEST FOR COMMITTEE APPROVAL  
Summary of Consultant Contract

Work Item No.:	1227
Consultant:	Firm, To Be Determined City, State
Work Project Title:	AC Transit Financial Review
Purpose of Project:	To conduct a comprehensive financial review of AC Transit
Brief Scope of Work:	Comprehensive financial review that considers cost control and revenue enhancement strategies sufficient to support AC Transit's long-term financial viability.
Project Cost Not to Exceed:	\$150,000
Funding Source:	FTA 5303 and MTC General Fund
Fiscal Impact:	Project is included in MTC's budget for FY 2009-10
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into contracts with Firm TBD to conduct a financial review of AC Transit and the Chief Financial Officer is directed to set aside funds up to \$150,000 for such contract.
Admin Committee Chair:	<hr/> Tom Bates
Approved:	Date: February 10, 2010